



COURSE DESCRIPTION CARD - SYLLABUS

Course name

English

Course

Field of study

Computing

Area of study (specialization)

-

Level of study

Second-cycle studies

Form of study

part-time

Year/Semester

2/3

Profile of study

general academic

Course offered in

English

Requirements

compulsory

Number of hours

Lecture

0

Laboratory classes

0

Other (e.g. online)

0

Tutorials

20

Projects/seminars

0

Number of credit points

1

Lecturers

Responsible for the course/lecturer:

Łukasz Woźniakowski, MA

Responsible for the course/lecturer:

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email: lukasz.wozniakowski@put.poznan.pl

Prerequisites

Knowledge: Students taking this course should demonstrate language competence corresponding to the B2 level as described by CEFR. They should also have mastered grammatical structures and general and technical vocabulary covered during their first cycle studies.

Skills: Students should be able to use various sources of information and understand the need to constantly develop their competences. They should also have the ability to work independently and in a team.

Social competences: Student must show such attitudes as honesty, responsibility, perseverance, cognitive curiosity, creativity, good manners and respect for other people.

Course objective

1. Bring students' language competences to a B2+ level (CEFR).
2. Improve students' ability to effectively use the language in terms of four language skills.
3. Improve students' ability to work with technical texts.



4. Develop students' skills to help them succeed in the international labour market and everyday life.

Course-related learning outcomes

Knowledge

By the end of the course, students will:

1. master the vocabulary related to the following issues: organizational culture, conducting meetings, effective communication, conducting and managing international professional meetings, and be able to explain the terms related to the topics listed - [-]
2. know and understand the grammatical and lexical rules of the English language and use them effectively in various types of written and oral statements - [-]

Skills

By the end of the course, students will be able to:

1. use different sources of information in a foreign language in a critical manner - [K_U1]
2. communicate using various techniques in a professional environment and in other environments in a foreign language - [K_U3]
3. present the results of their own research in the form of a summary - [K_U4]
4. discuss the latest achievements in the field of computing at a B2+ level based on technical texts from the field - [K_U7]
5. conduct business correspondence, in particular write e-mails, take notes of a meeting, write an invitation and a report - [-]
6. demonstrate English language skills at a B2+ level of the Common European Framework of Reference for Languages - [K_U7]

Social competences

By the end of the course, students will be able to:

1. work in a team, especially in a multicultural environment - [K_K3]
2. think and act in a creative and entrepreneurial manner - [K_K5]
3. communicate effectively in English in a professional environment and in typical everyday situations and has the ability to speak in public - [-]
4. recognise and use/understand cultural differences in behavior and business and private conversation in English, and in a different cultural environment - [-]

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Formative assessment: formal coursework assignments (speaking assignments, presentations, etc.)



Summative assessment: a test

Programme content

The course will cover the following topics: intercultural awareness and communication; culture in business; effective communication in the workplace; responsibility in business; openness to change in professional and personal life; business negotiations;

The importance of listening in effective communication: keywords, signposting phrases, focus on the content.

Critical thinking: critically evaluating examples, reports and arguments.

Writing: longer written forms such as reports and analyses.

Presentations: giving examples, stories, making contact with the audience, ways to help the audience remember the main points of the presentation.

Teaching methods

1. presentation, analysis of topics/problems on the board, vocabulary and grammar exercises
2. discussion, teamwork, multimedia presentations, case study
3. individual student work

Bibliography

Basic

1. Keynote, Upper Intermediate, Student's Book, H. Stephenson, L. Lansford, P. Dummett, National Geographic Learning, 2015

Additional

1. Writing Academic English, A.Hogue, A.Oshima, Pearson/Longman, 2006
2. Academic Writing: A handbook for international students, Bailey S., Routledge, Abingdon , 2011
- 3 . Online sources: www.sciencedaily.com, www.howstuffworks.com, www.newscientist.com



Breakdown of average student's workload

	Hours	ECTS
Total workload	30	1.0
Classes requiring direct contact with the teacher	20	0,0
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation) ¹	10	0

¹ delete or add other activities as appropriate